

Minutes

Parish Pastoral Council Meeting

9th July 2019

1.	Welcome: Chairperson Attendance: Michael Flavel, Therese Meyers, Louella Walker, Rony Abraham, Fr Manu, Carolyn Ost, Shannon Bertram, Marie Haydon
2.	Prayer: Louella
3.	Apologies: John Jarrad; Ashwin Benny; Dominic Cavuoto; Rita Campbell; Jen Sherlock
4.	Minutes of Last Meeting: Accepted - moved by Therese and seconded by Louella
5.	Business Arising from Previous Minutes: <ul style="list-style-type: none"> No further update regarding Vinnies PH Conference Update Parish Office staffing – Fr Manu confirmed a 1 month extension of the extra hours currently offered to Sindi 1 written expression of interest received for the advertised voluntary position in the Parish Office which will be reviewed by Fr Manu
6.	Standing Items:(20 minutes) <ol style="list-style-type: none"> Reports: <ol style="list-style-type: none"> Pastoral – Jen Sherlock (tabled and accepted). Preparation is ongoing for an information night. Feedback and outcomes from this gathering will be used in the proposed revision of the Sacramental programme for the coming year. Parish Finance Committee – no report as no meeting Liturgy Committee – Therese Meyers (tabled and accepted) St Francis Xavier School – no report; liaison person Rita Campbell has been appointed Gleeson College – Shannon Bertram – (tabled and accepted). In response to the question asked, Shannon clarified that ECSIP stands for Enhancing Catholic School Identity Project. In support of the points on the retreats that the students had participated in, Carolyn offered positive feedback she received first hand from a Year 11 student Correspondence <ul style="list-style-type: none"> Invitation to the Plenary Council meeting which will be attended by Carolyn and Therese on 24/7. No objection raised to this Child Protection – new dates have been published in the Parish Bulletin. Fr Manu will be attending the session on 18/7. More dates will be published in the future.
7.	New Business (50 minutes)
7.1	Planning Parish Pastoral Visitation- 7th / 8th, 10th and 15th September <ul style="list-style-type: none"> Draft programme was emailed in advance and run through at the meeting. Details and ongoing action accepted included: <ul style="list-style-type: none"> Shannon will confirm the programme for the visit to the 2 schools and return to Carolyn via email (Action point) The meeting with the PPC on the long day (10/9) will include dinner Parishioners will be encouraged to attend the 10am the mass and /or the Q&A session to follow at HT on 15/9. This will be inclusive of a morning tea with brunch type snacks. Following an agreement to prepare a few questions, Marie and Michael volunteered to draft a question each (Action point). Recommended that Fr Manu act as a facilitator during the Q&A. The need for 2 mikes for the session was identified; Paul Haydon will organise this. Also decided that name stickers for the parishioners would be made available

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7.2	Additional Questions for Leadership and Clergy	
	<p>The responses of parishioners have been gathered from the flip charts posted at both mass centres. These will be summarized for PPC discussion. To add to these, the attending PPC members engaged in a 20 minute activity in 3 groups led by Fr Manu, Carolyn and Therese to share thoughts and document responses to 9 questions.</p> <ul style="list-style-type: none"> The answers were shared in a summary allowing for additional comments. These will be presented as our submission Shannon volunteered to coordinate the responses from the schools and forward to Carolyn/Teresa Lynch (Action point) 	
7.3	Vinnies – Future of the Para Hills Conference	
	<ul style="list-style-type: none"> There has been no updated communication from Vinnies Due to other pressing and urgent matters, continued discussion of this minute has been deferred to the October meeting of the PPC 	
8.	AOB	
	<ol style="list-style-type: none"> The next meeting of the Craft Fair planning Committee is scheduled for 10/7. There are a few tables left and the schools are yet to confirm their participation. Shannon volunteered to review and confirm the running of a common stall with SFX (Action point) As there will be 3 morning tea's in the month of September, it was agreed to seek contributions of food from the parishioners. The need to also support the core team with the set up and clearance/wash up of these sessions was also identified. It is agreed that the PPC members will offer as much help particularly for the 2 cuppas associated with the pastoral visit (Action point) In relation to ATSI Sunday, Therese shared a request from Lea Crosby who works at the Otherway Centre in Port Adelaide. The PPC was requested to consider obtaining an acknowledgement plaque, endorsed by the Australian Catholic Bishops. Display of this plaque will allow us to become partners in faith. Therese will share a visual of this plaque via email to all PPC members. 	
9.	Summary of Key Points and Actions	
	<ol style="list-style-type: none"> Shannon to coordinate the following with both schools, Gleeson and SFX and provide email responses in time (1st week of August) for final presentation for the pastoral visit: <ul style="list-style-type: none"> Schools programme for the Pastoral visit Reponses from both schools to the questions on who of Leadership will meet with team Schools' sharing a stall at the Parish Craft Market Marie and Michael to prepare a question each for the Q&A session to be held as part of the pastoral visit programme. Contributions for the morning teas that will be held as part of the Pastoral visitation programme will be called for. Assistance on the day for set up and clean up also need to be confirmed. 	
10.	Next Meeting:	Prayer:
	Tuesday 13 th August 2019	Shannon
11.	Concluding Prayer led by Fr Manu Meeting Closed at 9.00pm	