

**Agenda:**  
**Parish Pastoral Council Meeting**  
**14<sup>th</sup> May 2019**

1.	<b>Welcome: Chairperson</b> <b>Attendance:</b> Carolyn Ost, Shannon Bertram, Domenic Cavuoto, Michael Flavel, Marie Haydon, Therese Meyers, Louella Walker
2.	<b>Prayer:</b> Domenic
3.	<b>Apologies:</b> Fr Manu, Jen Sherlock, Angela Coon, John Proctor(resigning as PPC member), John Jarrad, Michelle Thomas
4.	<b>Minutes of Last Meeting:</b> Accepted - moved by Therese and seconded by Marie
5.	<b>Business Arising from Previous Minutes:</b>
	<ul style="list-style-type: none"> <li>• List of key holders still being finalized for Holy Trinity and St John 23<sup>rd</sup></li> <li>• Carolyn to send updated copy of minutes with apologies for omissions</li> <li>• Plenary Council Data to be discussed later in meeting.</li> </ul>
6.	<b>Standing Items:</b>
	Time Allocated: 30 Minutes
	1. Minutes of Previous Meeting
	2. Business Arising from Previous Minutes (not listed in new business)
	3. Reports: <ul style="list-style-type: none"> <li>a) <b>Pastoral</b> – Jen Sherlock (attached and tabled) <ul style="list-style-type: none"> <li>• Acknowledge the Northern deanery mass was well attended by Para Hills Modbury Parish.</li> <li>• Office organises visitation for Eucharistic Ministry and anointing of the sick.</li> </ul> </li> <li>b) <b>Parish Finance Committee</b> – John Jarrad (attached and tabled) <ul style="list-style-type: none"> <li>• Carolyn has asked for clarification of a contra entry in published report</li> <li>• Any questions re the finance report to be directed to John</li> <li>• Email sent with text to be delivered to readers for planned giving. Reading has been shortened from previous speech. Timing for speech will depend on Priest delivering Mass.</li> </ul> </li> <li>c) <b>Liturgy Committee</b> – Therese Meyers (attached and tabled) <ul style="list-style-type: none"> <li>• Can we alter the census date as weather may impact Mass attendance? Is this our decision or diocesan decision – could be raised at Diocesan PPC leaders meeting.</li> <li>• Possibility of Mass with children 2 to 3 times of a year. Change dynamics of a Mass with greater children's involvement, alternative music etc. Will families appreciate amendments to Mass. Jason and Ashwin looking to change music style. Is it possible to engage other families who take part in children's liturgy?</li> <li>• For (multicultural, refugee, migrant) Mass later in year to ensure multilingual parishioners can support and be catered for delivering prayers</li> <li>• Carolyn to speak to Phyllis re not asking Commentators to call for silent exit from Mass prior to Rosary – some separation between Mass and Rosary good</li> <li>• Therese requested permission for Liturgy Committee to conduct a survey on Pentecost Sunday 9<sup>th</sup> June. Sindi to check diary</li> </ul> </li> <li>d) <b>St Francis Xavier School Liaison</b> – Michelle Thomas apology – no report</li> <li>e) <b>Gleeson College</b> <ul style="list-style-type: none"> <li>• Gleeson Mass celebrated 8<sup>th</sup> May. Whole school in attendance and Mass was celebrated by Monsignor John Swann.</li> </ul> </li> </ul>

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	<ul style="list-style-type: none"> <li>Recent Southern Cross issue, Monsignor Robert Rice recently completed Doctorate detailing the life and service of Archbishop James Gleeson. The College is looking to gain access to this document to further inform the school</li> </ul>	
	<p><b>4. Correspondence</b></p> <ul style="list-style-type: none"> <li>Parish invitation to Archdiocesan meeting for Parish Priests, PPC Chairs and Pastoral associates</li> </ul>	
	<b>5. Child Protection - no new business</b>	
<b>6.</b>	<b>New Business</b>	
<b>6.1</b>	<b>Plenary Council – Next Steps - Therese</b>	
	<p>meeting at Bethany Hall relating to Plenary Council. Sarah Moffatt SA rep for Plenary Council. People raising questions about next steps, refer attached Plenary Council Journey document. As a Parish we now need to foster a sense of hope. Opportunity to maintain momentum in Parish. Next Stage, Pentecost Sunday, themes to be presented. Guidelines to come out to inform Parishes. There is a request to look at the dynamic of the National council to balance gender groupings for decision making process. The council needs to have a significant representation of youth as a future of the Church. Next meeting, Carolyn and Therese to present Parish submissions and we can discuss which factors can guide our Parish renewal.</p>	
<b>6.2</b>	<b>Craft Market Update - Carolyn</b>	
	<p>Committee has met, website has been updated with forms to register interest. New layout has been created to make it easier to move around so people can get through market. Opening curtains and concertina doors to allow greater natural light. May need temporary lighting.</p> <p>Shannon – talk to Carly and get a Gleeson Band to play on 2<sup>nd</sup> November, Ask Paul/Amanda for GC representative/groups to promote school</p>	
<b>6.3</b>	<b>Vinnies PH Conference Update - Carolyn</b>	
	<p>Fr. Manu has provided permission to Vinnies to operate from shed at Para Hills. David Wark awaiting a regional leader to be appointed in Para Hills region to be able to conduct a meeting and approach a resolution. This has to happen before discussion of amalgamation of the Modbury and Para Hills Vinnies conferences can occur. We have let him know that it was the decision of the last meeting of the PPC that we have only one conference in the parish and that we will promote only one conference. Winter appeal envelopes for both conferences were distributed last week – leave these as is on this occasion.</p>	
<b>7.</b>	<b>AOB</b>	
	<ol style="list-style-type: none"> <li>Angela Coon looking to move to Perth to support family. Carolyn to ensure letter of thanks from PPC.</li> <li>Parish review team to send out information to each group to continue process. Three dates will be asked from a committee and PRC will attend preferred date at normal meeting time for the review process.</li> </ol>	
<b>8.</b>	<b>Summary of Key Points and Actions</b>	
	<ol style="list-style-type: none"> <li>Carolyn – letter of thanks from PPC to Angela – reference PPC, Sacramental Program and Liturgy Assistance</li> <li>Carolyn – correct and distribute April Minutes.</li> <li>Carolyn – speak to Phyllis re. Rosary start and Commentator’s Notes re Rosary</li> <li>Plenary Council Submissions to be forwarded to Council members</li> </ol>	
<b>9.</b>	<b>Next Formal Meeting:</b>	<b>Prayer: Shannon</b>
	11 <sup>th</sup> June 2019	
<b>10.</b>	<b>Concluding Prayer &amp; Meeting Closed at 8.40pm</b>	