

Minutes
Parish Pastoral Council Meeting
12th February 2019

1.	Welcome: Carolyn
	2. Prayer: led by Carolyn Ost
3.	Attendance:
	<p>Father Manu, Carolyn Ost, Jennifer Sherlock, Michael Flavel, John Jarrad, Therese Meyers, Louella Walker, Shannon Bertram, Rony Abraham</p> <p>The invitation for new members has gone out. John Proctor of the 8:00a.m. worshipping community has been suggested and will be approached.</p> <p>When the youth gather to review the carol night, the reiteration of the invitation to have one join the PPC will be given. Ashwin Benny may be approached specifically.</p>
3.	Apologies
	Arnold Callado, Angela Coon, Dominic Cavuoto, Marie Haydon, Michelle Thomas
4.	Minutes of Last Meeting
	<p>Minutes of Previous Meeting – 13th November 2018 Acceptance moved by Louella Walker and seconded by Therese Meyers</p>
5.	Business Arising from Previous Minutes
	None
6.	Standing Items
6.3	Reports
6.3. a	<p>Pastoral Associate</p> <ul style="list-style-type: none"> - Positive response to the number of candidates in the Sacramental Program. It was good to have families present themselves during the Rite of Welcome ceremony at Mass on the previous Saturday night - The Lenten program of Fr Jack leading a course on the Gospel of St Luke is a lead into the parish retreat. The facilitator will choose the preferred setting for the retreat once she has visited the two Mass centres. - There are no children presenting for RE classes. Aggie has nearly agreed to take on the ministry. - Carolyn will update the Plenary Council Listening and Dialogue responses in light of the session conducted with the parents of the children in the Sacramental Program. Andy and Aggie's stories will be added. This is for the parish website.
6.3.b	<p>Parish Finance Committee – Circulated</p> <ul style="list-style-type: none"> - John will investigate the new major water leak identified in SJ23 - Planned Giving is down \$15 000; may need to contact those people who committed but have not followed through - Maintenance has been budgeted for. - Kevin Almeida is to work on the asset register. - John has done photos for the ladder and asbestos register - The toilet in the HT vestry needs a new valve or washer to stop the overflow running continuously. - Have the commentator at SJ23 announce that the new chairs are intended for the aged or infirmed members of the community and it is preferable that they stay where they have been placed. - A second quote has been obtained for the air conditioner for the meeting room. [1] \$2 500 8kw Mitsubishi system recommended because of high ceiling, includes supply and install [2] \$2 800 + \$1 100 for installation - There will be a polling booth at SJ23 on the day of the federal election; likely at the end

	of May so the election can be announced on Easter Monday.
6.3.c	Liturgy Committee – Circulated and reviewed
6.3.d	St Francis Xavier Primary School – no report – Michelle an apology
6.3.e	Gleeson College <ul style="list-style-type: none"> - Wonderful Mass in the Dame Roma Mitchell Centre; great celebration - 130 more Year 7s have started
6.4	Child Protection <ul style="list-style-type: none"> - There may be a briefing session in the parish on 28 or 29 May; need to check whether there is a need to host a session or whether to advise volunteers where the briefing sessions are being held nearby.
7.	New Business
7.1	Parish Visitation <ul style="list-style-type: none"> - Dates are Saturday 7th/Sunday 8th September for the launch, Tuesday 10th September is the 'long day' in the parish and will include PPC meeting and Sunday 15th September is the second weekend in the parish. Gatherings with groups within the parish may be arranged as we do not have a school to be visited. We are considered one of the organized parishes in the archdiocese; our visitation is relatively early in the process. Fr Phillip Marshall is coming as part of the team.
7.2	Fr Peter's 80th Birthday Celebration <ul style="list-style-type: none"> - Fr Peter's preference is for 10:00a.m. Mass at HT on 28 April [for the 29/4] followed by a BBQ. Volunteers for planning committee so far are Sally Ryan, Lea Crosby, Pauline Almeida, Catarina DeLuca and David; a volunteer from HT is needed too. Rosanna Pereira has volunteered to do the cake.
7.3	Parish Review <ul style="list-style-type: none"> - The first review, of the PFC, is ready. The committee is to meet before the PFC's next meeting. - Query whether the survey on the health of the parish to be repeated; the survey has been available online. The questionnaire for groups is ready to go, each group will fill out what is relevant to that group/ministry.
7.4	Craft Market Update <ul style="list-style-type: none"> - A new committee has been formed with Lea Crosby as Chairperson – she is determined that it not be a one person show. - Other committee members are Cath Hudson, Kevin de Almeida, Mary Bryant, Marie Haydon and Catherine Kerslake - Others will also be asked to be involved - Requesting seasonal produce has been timely - Banners have been washed - Applications for stalls to be finished by June - The number of stalls/tables needs to be looked through - Date, 1st Saturday in November as a pattern, to be added to the website - The focus is not primarily on money, but on taking people along on a good community day
8.	AOB

	<ul style="list-style-type: none"> - <u>Gleeson College</u> Board Meeting is on 13 February. - <u>Plenary Council</u> All the responses that have come through the Plenary Council Listening and Dialogue sessions, step 2 and 3, will be added to the Plenary Council website before Ash Wednesday. There have been 12 groups/sessions; some groups have met more than once. It was fascinating that we hosted people from other parishes. The responses from the Yr 5 – 9 students were sent into COYA. It would be interesting for the parish community to see those responses and for the young people to see the responses from the parish. - The Plenary Council Prayer after Holy Communion will be omitted after Ash Wednesday and not be substituted - Almost universal across the groups has been the role of women in the Church, engage the youth, make Church more relevant, be more inclusive of all in terms of culture, socio-economic circumstances, age, gender and sexual orientation. - A <u>clean up of the kitchen</u> and labelling of the cupboards at HT have been done, to assist with renting out the hall. - The huge cupboard is next on the list for cleaning/tidying - Bucket of sand in a 20L drum needs to be removed, especially for the sake of the photocopier. A sack truck for HT may need to be purchased.
9.	Close of Meeting – 8.20pm
	Carolyn led closing prayer
10.	Next Meeting <ul style="list-style-type: none"> - 12th March 2019 - Louella to lead gathering prayer