

Para Hills Modbury



Catholic Parish

CRAFT MARKET

**St John XXIII Catholic Church
50 Reservoir Road
Hope Valley SA 5090**

Saturday 2nd November 2019

9 am - 3.00 pm

The Craft Market Committee has pleasure in inviting you to apply to hire a table/s or site at our Craft Market this year.

Applications close Friday 28th June 2019

Information for Indoor Table Hire:

- \$35 each (180 cm. x 80 cm.)
- 1/2 table hire (90 x 80cm) \$17.50
- ALL TABLES ARE SUPPLIED BY THE CRAFT MARKET
- Tables must not be moved
- Set up time: 7.30 am – 8.30 am.
- Vacate centre by 3.30 pm.
- Display stands and equipment on tables must be **SAFELY ANCHORED**
- A chair will be provided for your convenience. Please advise if more chairs are required (maximum two per table).
- A limited number of tables are available, so please submit your application early to secure your place!

- To apply for a site please complete the application form available on the website. The application can be scanned and sent electronically via email to paramodcath@gmail.com. Alternatively, forms can be completed and lodged at the parish office during opening hours.
- All applications will be acknowledged by email/phone. If you do not receive an email/phone call by 12th July contact paramodcath@gmail.com or phone Lea Crosby on: 0431 092 725

PLEASE SUPPLY AN UP TO DATE EMAIL OR POSTAL ADDRESS

Car Parking:

Cars may be temporarily parked in the car park near the main entrance for unloading purposes. Cars then need to be moved to the back car park on the northern side of the church grounds.

Table Hirer's Responsibilities:

- **Insurance:** It is recommended that all stall holders have their own Public Liability Insurance. If you have insurance, please supply a copy of your Insurance Certificate when submitting your application.
- **Table coverings:** All tables require a full length table cover for the security of items stored underneath your table. Please ensure table covers are secured and do not pose a tripping hazard risk
- Your own float and income
- Your own product and stall security
- Cleaning of your area
- Disposal of rubbish and recycling in bins provided
- **Compliance with Workplace, Health and Safety & (WHS) Requirements.**
 - Displays must not cause a potential hazard
 - Items must be safely displayed so as not to potentially cause injury
 - Table hirers must not use toxic substances
 - Table hirers and helpers will be required to comply with WHS requirements (**see attached**).
 - All allocated tables will be inspected by the church safety officer from 8.15am to 8.45am to ensure all safety standards are met
- Report any hazard/potential hazard to the Market Coordinator

- **Items for Sale:**

- Handmade craft items including jewellery

- **Items NOT for Sale:**

- Mass produced, commercially sold items
- Second hand items from shops or your home
- Produce i.e. fruit, vegetables, flowers, plants, cakes, scones, jams & preserves, hot food and drinks etc.
- Take-away food, ice-creams, drinks
- Raffle tickets

PLEASE NOTE: The Craft Market is our Parish Fundraiser and we have the following stalls:

- Cakes, Sweets & Produce, Devonshire Tea, Soft Drinks, Beer, Wine, Ice Creams
- BBQ and International foods
- Plants
- Raffles
- Bric-a-Brac and Second-hand books (located outside along western wall of church)

SMOKING is not permitted within the parish building or within 10 metres of any food or table areas outside.

We look forward to seeing you and hope you have a very enjoyable and successful day!

If you require further information, please contact Lea Crosby on 0431 092 725