

Minutes
Parish Pastoral Council Meeting
13th February 2018

1.	Welcome: Chairperson
	Prayer: Silent reflection
2.	Attendance:
	Father Manu, Therese Meyers, Marie Haydon, Paul Haydon, Graham Speed, Michael Flavel, Louella Walker, Anna Neave
3.	Apologies
	Carolyn Ost, Jen O'Neill, John Jarrad, Michelle Thomas, Arnold Callado, Rony Abraham, Angela Coon
4.	Standing Items
4.1	Minutes of Previous Meetings – 13th November 2017 Marie pointed out Minutes showed next meeting as 17 th January 2018 Error as no meeting held in January, 1 st meeting for year is 13/2/2018 this one - Accepted by Graham and seconded by Louella
4.2	Business Arising from Previous Minutes ----
4.3	Reports
4.3.1	Pastoral – report circulated in advance and tabled 3. <u>Child Protection Dates</u> Further dates are being pursued for people who could or would not attend previous meetings, especially due to unable to come out at night and also to accommodate that the participation in the briefing is a requirement if continuing with ministries 4. <u>Ministries</u> In-house training for people who have not undertaken previous training sessions will be conducted. At this stage, there is no need to get outside trainers. Father Manu will forward the list of prepared extraordinary ministers of the Eucharist to the archbishop. These people can still be included on ministry rosters.
4.3.2	Parish Finance Committee – report circulated in advance and tabled – Vestry still not finished, need cupboards installed.
4.3.3	St Francis Xavier Primary School – report circulated in advance and tabled In response to school parish connection suggestion re nominating one month of the school year for the families of each year level to join in parish Sunday celebration of the Eucharist, both APRIMs had indicated that they would like to have further discussions, especially in the Year of Youth. Therese put out an invitation to meet.
4.3.4	Gleeson College – report circulated in advance and tabled - Michael Flavel had spoken to Adam Cibich that day. Reported that 77 students started in Year 7, good cooperation from all 3 feeder schools. - Also suggested a good way for school parish connection could be to publish Mass times in both school newsletter and school activity in parish bulletin. eg. college having a prayer time on the Wednesday of Holy Week

	<p>and it would be a good time for the parish to get involved by attending to join in the prayer.</p> <ul style="list-style-type: none"> - Michael to arrange for event to be published in Bulletin - The College will be celebrating its 30th anniversary in October 2018 perhaps parish could get involved with those celebrations - Paul Haydon suggested Stations of the Cross could be celebrated at college on Good Friday. Fr Manu did not think Good Friday was a good day but could be organized for any other Friday in Lent. Discussion as to who will organize and short time to arrange. Louella suggested youth group be approached via Jen.
4.3.5	<p>Liturgy Committee – report circulated in advance and tabled</p> <p>Therese mentioned parishioners concern about nativity crib being placed at entrance of church not towards the front of the liturgical space. Father Manu indicated that it was his decision to place it there.</p> <p>Next roster to come out after Easter. It was also noted that there was a great amount of work needed and undertaken to prepare these rosters it was not an easy thing.</p> <p>Change to report 6. Liturgy Assistants Rosters (b) Phyllis Truman’s roster to be changed to avoid clashes. It has become that those young people that Phyllis Truman is rostering to read on a monthly basis will apply to the fourth Sunday of the month at Holy Trinity. That supports the Youth Choir, youth being rostered on for 6:00 p.m. Mass and youth group activities continuing on the second Sunday of the month at J23.</p>
4.4	<p>Correspondence</p> <p>Special collection dates</p>
4.5	<p>Child Protection</p> <p>Further training will be made available so persons can continue with their ministries. No need to take anyone off any rosters</p>
5.	Business From Previous Meeting
5.1	<p>Craft Market – not Craft Fair 3 Nov 2018</p> <p>- Things are happening. Helen coordinating with others being approached Eg craft group to donate for parish stall, Vinnies to do Devonshire tea, Father Manu has already had some printing of banners done Date is 3rd November 2018</p>
5.2	<p>Fr Jack’s 50th Jubilee</p> <p>Date 12th September 2018 at John XX111 12noon Mass Masses for that weekend will change no 8am and 9.30 am at HHT Invitation being sent to Archbishop. Arranging for Pope Blessing Discussion as to gift and invitations to previous parishes Committee required to organize occasion – note to be put in Bulletin Committee of 4 people. BBQ with BYO salads and deserts possible sign up sheets. Louella has contact for cake</p>
5.3	<p>Election Day</p> <p>17th March 2018</p> <p>There are rules and regulations to follow if parish is to run own BBQ (this will be an all day affair and volunteers required) and possible produce stall and Treasure market Need to discuss with John Jarrad - Paul to bring up with John at Finance Meeting 26th February 2018</p>

	Other Business
1	Marie brought up what was to be concentrated on this year eg. Renewal program, Youth Group Renewal is ongoing. While considering what direction to take for 2018, take into account what has been achieved/initiated in the light of renewal.
2	Microphones – Paul advised some need replacing and he is looking into the situation
3	Louella suggested that the Children’s Liturgy prayer should be said with children still present. All agreed should start saying it earlier with children joining in; Fr Manu indicated that he could affect the timing.
4	Louella – asked about the fridge at HT that is not working. It will be removed. Father Manu has a spare fridge that may be a possible replacement.
7.	Close of Meeting
	Closing Prayer: Father Manu Prayer next Meeting : Louella Meeting closed 8.20 pm
8.	Next Meeting – 13th March 2018