

Minutes of Parish Pastoral Council Meeting – 14-03-2017

Present: Angela, Michael, Marie, Paul, John, Helen, Father Manu, Carolyn Jen, Louella, Arnold, Therese

Apologies: Anna, Graham, Betty, Ronnie, Michelle

Prayer: Louella

1. Minutes of previous meeting: Accepted by Louella and seconded by Jen

2. Business Arising: Liturgy Committee (refer point 5.1), Child Protection (refer point 4), Parish Renewal (Part of every meeting refer point– 5.2)

Carolyn: PPC Badges coming in 7-10 working days. One photo still needed before complete PPC members can be shown to parishioners. Important that parishioners know who is on council so that they can approach a PPC member with any concerns or questions.

3. Reports:

1. Pastoral – Jen (refer to tabled report) Training for Children’s Liturgy being organised through Catholic Education Centre – details to follow when dates organised.
2. Parish Finance Committee – John (refer to tabled report) A fridge has been donated to Holy Trinity. Fund Raising Committee not yet organised as a policy has not yet been written due to the work on the Liturgy Committee policy. Finances are on budget. Question regarding the Craft group’s funds and the need for auditing will be put to the Finance group for clarification by Helen.
3. St Francis Xavier’s School Report – Michelle (refer to tabled report) Anna Neaves (Parish representative on the SFX School Board) reported that the SFX community were very excited about the development of the future new building program for the school.
4. Gleeson College Report – Michael Flavel (refer to tabled report) Gleeson to take on the music only for the First Holy Communion Mass. First Communion families to take on the offertory and readings with the Liturgy Committee organising the Mass.

4. Correspondence:

1. Parish Renewal – Carolyn to send out renewal resources to PPC members so that they can complete the online survey
2. Child Protection – Therese, a mandated notifier, at volunteers training at Norwood. Training in the area of Child Protection can be organised for the Parish from the diocese. It is compulsory for Eucharistic ministers. A list of PPC members to be sent to Sindi to check that all police clearances are up to date. Therese gave a short report about the training day at Norwood – 7 parishioners attended, the act is child centred – need to check that our policies acknowledge the rights of children. The act includes definitions of abuse. Family SA is now the Department of Child Protection. Adelaide is seen as being pro-active in this area and on the right track. Further Child Protection training is coming up in the future. Helen expressed concerns that Craft Group members sometimes bring their grandchildren to Craft Meetings. Helen states that Craft members need to let her know if children will be present so that arrangements for the children’s care and safety can be organised.

5. New Business:

1. **Liturgy Committee Report** – Carolyn. Good numbers attended and many apologies from interested people not able to attend. Representation from 6.00pm and 10.00am Masses, Mark Ryan possible representation for the 8.00am Mass. Carolyn chaired the initial meeting but will not continue as chairperson, as already chair of the PPC. Fr Manu to forward names to Carolyn of possible chairperson for this group. Groups of 2, 3, or 4 to collaborate and to prepare Masses for a block of Masses such as Lent, Easter, sections of Ordinary time. Concerns were initially expressed by some existing readers and musicians but they were reassured that the Committee was not seeking to replace them.
This new group has highlighted again the need for open communication so that the Parish understands their role. A brief report of the Liturgy and PPC meetings will be included in the Parish bulletin to keep parishioners up to date with what is happening in these areas. Michael suggested that a simple questionnaire be given to the parishioners after a Liturgy block eg Lent, asking feedback to the following questions. Q.What was good about the Mass? Q.What could be improved? This will be the job of the Liturgy Committee to develop over future meetings.
2. **Renewal** – 2017 Directions Planning. Father Manu and Carolyn showed the resource “Building Stronger Parishes” written to support parishes to move forward into renewal. The book is based on Pope Francis’ desire for Parishes to be “Missionary “and full of ‘Christian life and faith.” The parish will order 3 more copies for use by the PPC to help in the planning of our Parish renewal program.
 - i. The Parish online survey has only had 12 responses so far. The survey is to be printed out by Father Manu and handed to parishioners for completion after the final blessing by attending PPC members, at Masses this weekend.
 - ii. Renewal Prayer Day: - Held at Norwood and 5 from our parish attended. New ways of prayer were discussed and different Parishes presented what they did in prayer. It was confirming to discover that we currently offer many varied forms and opportunities to pray in our Parish. Prayer renewal will continue to be an ongoing part of our action plan. The Renewal prayer was introduced at Sunday Mass to be recited after Communion.
3. **Mad March Fair** – For the first time there will be a Parish Produce Stall with proceeds gained going to the Parish. This stall needs to be published to the wider community as goods need to be donated – beans, tomatoes, fruit... – and the event publicised, so parishioners know and organise to attend the event. Commentators to speak about the Fair at Sunday Masses and detailed information to also be placed into the bulletin.
 - i. Father Manu to make a Parish Banner to advertise the Parish stall at the MMF
 - ii. Parish Brochures need to be printed and handed out to people at the MMF to inform them about the activities of the Para Hills Modbury Parish.
4. **Craft Market 2017** – Helen – (See tabled report)
 - i. The 2016 Craft Fair was very successful. There is a need to address WHS concerns regarding the carrying of boiling water to urns. Need to purchase a bain-marie to keep food hot – also useful for other church events over the year. The finance Committee to be approached about this.
 - ii. It was decided by a majority vote by the PPC that due to the late start this year to organising this event, there will be **NO Craft Fair this year**. It was

discussed that the new Fund Raising Committee when formed, will approach the various Church groups, eg: – St Vincent de Paul Society –to take on the running of a stall in 2018 to help ‘spread the load’ and not leave the bulk of the organising to a few. Helen (not available in 2017) will also be available to help co-ordinate the event in 2018

It is hoped that after the new organisation format is established - with different church groups helped to take on the responsibility of a stall –, a review as to the practicality of a yearly or bi – annual event can be determined.

- iii. As there will be no Craft Fair in 2017, it was suggested that an “International Food” night be organised. It was agreed that this would be discussed at the next meeting.

5. Welcoming New Parishioners – deferred to next meeting

Meeting ended at 9.10pm

Next meeting: Tuesday, 11th April at 7.00pm

Prayer: Marie & Paul