

Minutes
Parish Pastoral Council Meeting
11 July 2017

1.	Welcome & Prayer: Chairperson
2.	Attendance: Father Manu, Carolyn Ost, Michael Flavel, Anna Neave, Marie Haydon, Therese Meyers, Rony Abraham and Paul Haydon
3.	Apologies Angela Coon, Jen O'Neill, Betty Roper, Louella Walker, Michelle Thomas, Graham Speed, and Arnold Callado who has stepped down temporarily due to ill-health
4.	Standing Items
4.1	Minutes of Previous Meeting - Minutes moved as accepted by Marie Haydon and seconded by Paul Haydon
4.2	Business Arising from Previous Minutes - Subcommittee for International Food Festival – suggested date is for late October or early November, but avoiding focus on Melbourne Cup luncheon. An invitation for volunteers to be prepared. - The formal invitation extended to Adam Cibich, APRIM of Gleeson College to participate in the PPC as Gleeson College's representative on the PPC was explained as being protocol.
4.3	Reports
4.3.1	Pastoral – report circulated in advance and tabled
4.3.2	Parish Finance Committee – report circulated in advance and tabled - Holy Trinity Hall has been hired for every second Wednesday so a formal agreement is being arranged - Jeni O'Neill's training in RCIA will be paid for by parish - Chris Walker and David Fraser are the two parishioners on the PFC Subcommittee; Anna Neaves is the PPC representative - The phone system needs attention; the NBN is on, there are four lines coming in with two numbers which may be kept. May need to change plans with Telstra; working that through with the Church Office is difficult but it is the same challenge being faced by many/most parishes. - There is a need to get onto an IT company for the parish computers, software and virus protection.
4.3.3	St Francis Xavier Primary School Liaison – no report
4.3.4	Gleeson College Liaison – report circulated in advance and tabled - Michael Flavel suggested to Andrew Baker that an old scholar association could be started up - Propose that Year 11 and 12s be approached about what would entice them to come to Mass
4.3.5	Liturgy Committee – report circulated in advance and tabled - Approval was given to purchase the music version of the Catholic Worship Book II. Enquiry to be made into whether it comes in an electronic form; Therese to ring Jenny O'Brien at the Office for Worship - An inventory of banners is needed. Liturgy Committee to get quotes for the materials required for making banners. Paul Haydon can support with arranging poles for banners. - Grace Healy will be asked about the larger pyxes for nursing homes.
4.4	Correspondence Jack Snelling letter The 2017 – 18 grants scheme is open for applications. Make the application more 'community' based, such as table tennis tables, fuze ball tables, shelving for the meeting room at J23

4.5	<p>Child Protection</p> <ul style="list-style-type: none"> - Date for hosting one training session yet to be set –likely to be November - Notices in Bulletins to encourage participation in training offered in nearby parishes eg Dernancourt hosting a session on 25 July at 6:30 p.m. - Every volunteer in the parish must do the training. - Certificates of attendance returned to parish offices to assist with record keeping of those who have completed training. - Parish Office forwards certificates to participants
5.	<p>Youth Presentation –Youth and Young Adults of Para Hills Modbury Catholic Parish</p>
5.1	<p>Presentation by Denis Pannicker, Tony Hill, Jen Hill & Kim Selvan 35 invitations were sent out to nominated youth and young people in the parish worshipping communities. The invitation was repeated by commentators at the Masses on the weekend of 8/9 July. The gathering of 12 young people on 9 July covered all age groups. The common themes of barriers to participating in the life of the parish are:</p> <ol style="list-style-type: none"> 1. Having other commitments 2. Lack of time 3. Lack of a structure to be involved 4. Both positive and negative influences 5. Family support <p>Youth and young people may not see a need to be further involved in the parish; they are happy to be approached and specifically invited. One thing liked about the Masses is the choirs and the natural opportunities for socialising that membership encourages such as gathering for practice. The monthly youth group with a supervisor is missed. It was positive, enthusiastic and engaging and is needed as opportunity to play games, share a meal, start with prayer and include something to reflect on.</p> <p>The 25 – 35 year old age group needs to know that Mass offers a message for life for the coming week. A link to the homily could be made available electronically on the parish website; maybe there could be a Facebook page and emails. They would appreciate coming together to discuss issues as per World Youth Day pamphlets; previously began with an evening youth Mass.</p> <p>Need to advertise the 30 July youth and young people gathering with posters, including at Gleeson College.</p> <p>It is the Year of Youth for the parish; need to have some symbols in the Mass centres.</p> <p>Leadership of parish youth to be arranged after 30 July gathering.</p> <p>Make parish gatherings activity based, but more than the dynamics of gathering for coffee. Eg. Bowling, archery, badminton, movies, table tennis, 4 square.</p> <p>Link board games to coffee after Mass.</p> <p>Have appropriate music and extended PPT before Mass communicating what is happening in the life of the parish [that would also be conducive to not talking in the Mass centre before Mass starts].</p> <p>PPC members and parishioners to be more proactive about inviting youth and young people into ministries.</p>
5.2	<p>Another meeting to be set up with the principals and APRIMs of SFX and Gleeson, PPC executive, Anna Neave and Michael Flavel in relation to the parish priority of engaging the youth of the parish. Discuss the 30 July</p>

	Deanery gathering of youth being hosted at St John 23 rd . Invite the 12 young people who attended on 9 July and those who apologized for 9 July to the deanery gathering of youth and young people Prepare a letter inviting emerging leaders on 30 July to suggest future activities Carolyn to officially thank those who participated on 9 July.	
6.	AOB	
6.1	PPC members were encouraged to form tables for the upcoming quiz night that is a fundraiser for the archdiocese of Maliana in East Timor. Marie Haydon has requested a letter of authority on parish letterhead from the parish office to approach businesses to ask for donations for a parish function.	
6.2	The Parish Finance Committee meets on Monday rather than Tuesday.	
Summary of Key Points and Actions		
1	Sub – committee for International Food Festival to meet this month	Carolyn, Rony, Louella, Marie, Therese
2	Arrange purchase the music version of the Catholic Worship Book II	Therese
3	Application for community grant	???
4	School/Parish Meeting	Carolyn, Fr Manu, Michael, Anna, Michelle, Adam
5	30 July Arrangements	Carolyn
6	Acknowledgement of young people on 9 July	Carolyn
7.	Close of Meeting	
	Meeting closed with prayer lead by Fr Manu	
8.	Next Meeting – Thursday 10 August 2017	
Gathering prayer for the next meeting to be prepared by Therese		

Anna Neave is an apology for the next meeting.