

**Minutes**  
**Parish Pastoral Council Meeting**  
**11<sup>th</sup> September 2018**

<b>1.</b>	<b>Welcome: Therese</b>
<b>Prayer: Therese (in memoriam 9/11)</b>	
<b>2.</b>	<b>Attendance:</b>
Father Manu, Jennifer Sherlock, Therese Meyers, Dominic Cavuoto, John Jarrad, Marie Haydon	
<b>3.</b>	<b>Apologies</b>
Carolyn Ost, Angela Coon, Michelle Thomas, Louella Walker, Michael Flavel, Rony Abraham	
<b>4.</b>	<b>Standing Items</b>
4.1	<b>Minutes of Previous Meetings – 14<sup>th</sup> August</b> Acceptance moved by Fr Manu and seconded by Jennifer
4.2	<b>Business Arising from Previous Minutes –</b> <ul style="list-style-type: none"> <li>- Review of Fr Jack’s Celebration to be tabled next meeting by Marie</li> <li>- Report from Jen regarding Composting Project to be tabled in the future.</li> <li>- Vacancies for PPC, PFC and Fundraising Committee need to be advertised</li> </ul>
4.3	<b>Reports</b>
4.3. a	<b>Pastoral Associate – Circulated and reviewed.</b> <ul style="list-style-type: none"> <li>- Father Manu expressed concerns regarding children playing ball games during Sacramental Masses – requested that MASS ETTIQUETTE be advised to participating families. Sacramental Program leaders to take responsibility</li> </ul>
4.3.b	<b>Parish Finance Committee – Tabled and accepted</b> <ul style="list-style-type: none"> <li>- As per Report</li> <li>- Thanks to Peter van der Arend and Lionel Thomas for new LED lights at HT</li> </ul>
4.3.c	<b>St Francis Xavier Primary School – Tabled and accepted</b> Marie to follow up regarding “Being Church Together” and Regional Mass planning at next SFX Board meeting on 19/9/2018.
4.3.d	<b>Gleeson College – No Report</b> <ul style="list-style-type: none"> <li>- Gleeson College Open Day (exclusively for our parish) to be held on October 21<sup>st</sup></li> </ul>
4.3.e	<b>Liturgy Committee – Circulated and reviewed</b> <ul style="list-style-type: none"> <li>- Migration Sunday Languages Other Than English were not represented at the 8:00a.m. Mass, but attempts were made to include them</li> <li>- Police clearances still an issue for some</li> </ul> <b>Addition:</b> <ul style="list-style-type: none"> <li>- Jenny O’Brien to present training sessions for Proclaimers of The Word  <b>Thurs 15 Nov 6:30-9:00 p.m. HT and Tues 20 Nov 6:30-9:00 SJ23</b></li> <li>- There was a suggestion that requests for children’s posters about feeling safe in the parish setting be included in the pack of information for families beginning participation in the Sacramental Program.</li> </ul>

<b>5.</b>	<b>New Business</b>
5.1	<b>Parish Review</b> <ul style="list-style-type: none"> <li>- Steering committee met 22<sup>nd</sup> August 2018</li> <li>- 2<sup>nd</sup> meeting held – Questionnaires being developed</li> <li>- Finance Committee to be first group for review</li> </ul>
5.2	<b>Plenary Council 2020:</b> <ul style="list-style-type: none"> <li>- Parish has facilitated 4 meetings – Dynamics different at each meeting. However passionate and focused discussions have taken place. Ongoing meetings are being held.</li> </ul> <b>ACTION: Continue meetings – encourage format to be extended amongst groups and report back</b>
5.3	<b>Craft Market – 3<sup>rd</sup> November 2018</b> <ul style="list-style-type: none"> <li>- Preparations in Full swing</li> <li>- Need permissions from councils for banners - ? Helen managing</li> <li>- Fr Manu and 1 other to put out banners around community once permission agreed</li> <li>- Schools to have stalls especially those with bands</li> <li>- Indian Drummers to be invited</li> </ul>
5.4	<b>Parish Retreat Update – 10<sup>th</sup> November 2018 10:00-17:00</b> <ul style="list-style-type: none"> <li>- Confirmed that Val De Brenni is to facilitate</li> <li>- Fr Manu to co-ordinate with Liturgy Committee</li> <li>- Finalise with 6:00 p.m. Mass</li> </ul>
5.5	<b>“Being Church Together”</b> <ul style="list-style-type: none"> <li>- Meeting held – Fr Manu, Jenny Sherlock, Andrew Baker, Adam Cibich, Carolyn Ost</li> <li>- Need PPC rep from Gleeson</li> <li>- Communicate programs at SJ23 &amp; HT</li> <li>- Youth Plenary meeting</li> <li>- Gleeson Information in Parish Introduction package</li> <li>- Meeting with all communities to plan Masses</li> <li>- School Communities welcome to join in Community Garden</li> <li>- Maintain &amp; deepen connections</li> </ul>
<b>6.</b>	<b>AOB</b>
	<ul style="list-style-type: none"> <li>- Fr Manu suggested Tiny Calendar App for Parish Directory (sync with Fr Manu)</li> <li>- Fundraising Committee to be underway for January</li> <li>- Mother Mary Grotto taking shape</li> <li>- Carols Night 14<sup>th</sup> December 2018</li> </ul>
<b>7.</b>	<b>Close of Meeting</b>
	Father Manu led closing prayer <b>Prayer next meeting: Jen</b> Meeting closed 8:29 pm
<b>8.</b>	<b>Next Meeting – 9<sup>th</sup> October 2018 at JXXIII</b>