

Minutes
Parish Pastoral Council Meeting
14th November 2017

1.	Welcome: Chairperson
	Prayer: Marie & Paul Haydon
2.	Attendance:
	Father Manu, Therese Meyers, Marie Haydon and Paul Haydon, Graham Speed, Michael Flavel, Rony Abraham, Louella Walker, Jen O'Neill, Leonie De Garis representing Michelle Thomas
3.	Apologies
	Carolyn Ost, Anna Neave, Arnold Callado
4.	Standing Items
4.1	Minutes of Previous Meetings – August & September - Accepted by Marie and seconded by Michael
4.2	Business Arising from Previous Minutes - 5.1 Feedback from Youth Forum Action: Father Manu, Jeni and Therese attended youth group at the 14 th October Meeting to collate ideas regarding the launch of the Year of Youth beginning the 1 st Sunday of Advent. Craft Fair 2018 Produce stall –At the first 2018 PPC Meeting on Tuesday 13 th February, need to focus on planning for November 3 rd Craft Fair with parish stalls and organizers as listed above. Election Day Saturday 17 th March 2018 – Election Day. Possibility of running a Parish Stall selling cakes, jams, BBQ to raise money for the parish??? Helen to supply produce. Indian Cooking Demonstrations Therese had been unable to successfully contact Henry Gilbert to arrange the timing of the first demonstration.
4.3	Reports
4.3.1	Pastoral – report circulated in advance and tabled 3rd training day for Eucharistic Ministers recommended, this needs to occur prior to commissioning. To be held asap after Mass one Sunday esp Para Hills Youth Group Action: Youth undertook ministries at 6.00pm Mass Saturday at John XXIII followed by a BBQ, discussions in progress Jason Walker and Diana Pannicker are emerging as youth leaders. Appointment of Parish Pastoral Associate Jeni O'Neill has been approved to be the Parish Pastoral Associate

4.3.2	<p>Parish Finance Committee – report circulated in advance and tabled</p> <ul style="list-style-type: none"> - Update congregation on Pastoral Funding as pledges dropping off Ceiling repairs and maintenance in progress Re-alignment/ allocation of rooms at John XXIII – Vestry & Archive room
4.3.3	<p>St Francis Xavier Primary School Liaison – report circulated in advance and tabled</p> <ul style="list-style-type: none"> End of Year Cabaret and Twilight Music Festival Yr 7 Graduation at John XXIII Yr 6 Graduation at SFX – moving to Middle school at Senior College
4.3.4	<p>Gleeson College Liaison – report circulated in advance and tabled</p> <ul style="list-style-type: none"> - Students actively participating in preparation of Christmas Hampers
4.3.5	<p>Liturgy Committee – report circulated in advance and tabled</p> <p>Point 4:</p> <p>Action:</p> <ul style="list-style-type: none"> Reflection and Evaluation of Liturgy continues Youth involvement for year of Youth – Start with Advent wreath Discussion re Eucharistic minister role Training of Ministers of the Word/ Commentators Reconciliation for Advent – 2nd form within Deanery at Dernancourt + individual
4.4	<p>Child Protection</p> <p>There was a good turnout for the volunteer briefing hosted in the parish on 8 November.</p> <p>Audit from Diocese discussed – evidence of protocols in place, police checks at acceptable levels, training for volunteers provided. Shortfalls were discussed and acted on. Certificate of accreditation is on display in Parish house.</p> <p>Volunteer package reviewed – discussion re who can witness signature</p> <p>Audit required to determine how the parish is actively demonstrates and identifies itself as a Child Safe Environment. The two schools within the parish and any other groups have been/will be approached to prepare visual responses to the sentence starters provided in the diocesan Child Protection Sunday PPT</p>
5	Correspondence
5.1	<p>Carried over</p> <p>Betty Roper sent a letter resigning from the PPC.</p> <p>Action: Therese to send a letter on behalf of the PPC thanking her for her involvement over the years.</p>
6.	Any Other Business
6.1	<p>Giant Auction – Fundraising Strategy</p> <ul style="list-style-type: none"> - For consideration if of value - ? incorporate with Craft Market
6.2	<p>What can the Parish do for the schools? Michael Flavel</p> <ul style="list-style-type: none"> - students helping in various aspects of parish life, but what is the parish providing to the schools Is PH/MCP referred to in School/ College literature Confirmation support provided by St David's What can we do - ask for practical suggestions

6.3	Fr Jack's 50th Jubilee Marie & Paul Haydon to form a committee and make plans for September 2018
6.4	Volunteers Day Need photos for PowerPoint asap - to parish House Invite the schools to participate
6.5	Loop Recorder For Hearing Impaired – need to ascertain need – notice in the Bulletin
Summary of Key Points and Actions	
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7.	Close of Meeting
	Closing Prayer: Father Manu
8.	Next Meeting – 14th December 2017
	Christmas Gathering, Please bring a Plate for sharing 1800 at Parish House 17 th January 2018 for next formal meeting