

**Minutes:**  
**Parish Pastoral Council Meeting**  
**14 June 2022**

1.	<p>Welcome: Chairperson  Attendance: Carolyn Ost, Fr Manu, Therese Meyers, Hans Woznitza, Alesia Sala  Due to health protocols this meeting was held both by zoom and face to face.</p>
2.	<p><b>Prayer: Parish Prayer</b></p>
3.	<p><b>Apologies:</b> Rosanna Samarzi, Shannon Bertram, Louella Walker</p>
4.	<p><b>Minutes of Last Meeting:</b>  Accepted: Fr Manu  Seconded: Alesia Sala</p>
5.	<p><b>Business Arising from Previous Minutes:</b></p> <ul style="list-style-type: none"> <li>• Liturgy Committee acknowledgment was delivered orally in person at liturgy meeting rather than in writing.</li> <li>• Gleeson College flyer is being prepared but was in digital form. Both formats ie digital and hard copy to be utilized with new parishioner welcome material.</li> <li>• Parishioner of Inspiration material not yet prepared. Will be undertaken shortly but there may be a slight delay in launching.</li> </ul>
6	<p><b>Standing Items:</b></p> <p>6.1 Reports:</p> <p><b>a) Pastoral - Delivered by Fr Manu</b></p> <ul style="list-style-type: none"> <li>• Reconciliation, Confirmation and First Communion went very well. Thanks expressed to Tash, Aggi and parish office staff.</li> <li>• Discussion about ongoing involvement in parish for these children/parents. Suggestion that if the family are not regular mass attendees that an email invitation to attend/participate be sent to them after 3 months.</li> <li>• Tash to advertise for next round of Sacramental program and RCIA &amp; finalize info night dates.</li> <li>• Hospital visits increasing.</li> <li>• 3 funerals and 3 baptisms.</li> <li>• Arrangements for Fr Manu's absence taken care of. Weekend masses covered and weekday liturgies of the word organized. The office has the details.</li> <li>• Therese to confirm some dates with leaders for liturgy of the word.</li> <li>• Sindi to open the church <b>at St John XXIII</b> for weekday masses and liturgy of the word <b>on days she is working.</b></li> </ul> <p><b>b) Parish Finance Committee – Delivered by Fr Manu</b></p> <ul style="list-style-type: none"> <li>• No Finance meeting held.</li> <li>• Fr Manu advised that finances still looking good</li> <li>• Honorarium for sacristan's assistance agreed upon but formal approval at Finance committee next meeting.</li> <li>• Maintenance - gutters cleaned at J23 and material for pergola repairs ordered. Gutters at HT to be done and Angela has advised that she will arrange relative to do this.</li> <li>• Replacement sign for J23 ordered but proofs of information still be received. Fr Manu and/or office to circulate to PPC for final approval.</li> <li>• Some fruit trees moved to front of parish house. Others to be done shortly.</li> </ul>

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6.	<p>c) Liturgy Committee – No meeting the past month</p> <ul style="list-style-type: none"> <li>• Therese is reviewing material from older version of book of worship.</li> <li>• No changes to be made in order of worship but if any variation is to be considered notations to be made and discussed with Fr Manu.</li> </ul> <p>d) St Francis Xavier School – report tabled</p> <p>e) Gleeson College - report tabled -</p>
	<p><b>6.2 Correspondence:</b>          Letter from Catholic Education Office regarding school project on Parish/School connection. This is being considered after Fr Manu's return as it requires significant number of electronic responses.</p> <p>Information received regarding Diocesan Assembly - see new business item</p>
	<p><b>6.3 Child Protection</b>          No child protection concerns raised or identified.</p>
7.	<p><b>New Business:</b></p> <p><b>7.1 Diocesan Assembly.</b>          There are to be only 2 general meetings in Adelaide prior to the assembly. One at Bridgewater parish and the other being at J23. The date set is Thursday 23 June 7.00 - 9.00pm and we will expect a large number of attendees.          Therese and Carolyn to attend along with SFX &amp; Gleeson school representatives.</p> <p><b>7.2 Youth.</b>          This is to be held in abeyance until Fr Manu's return</p> <p><b>7.3 Welcome Pack.</b>          Some feedback received. Due to space constraints for information no photos of the parish centers can be included.          Obtain consent/agreement from the individual named in the pack as to the title that they would like to use, ie Ms, Dr, Mr, Mrs etc.          Carolyn had some discussion with groups to clarify specifics goals and activities that they undertake.  <b>Carolyn to forward copy of the revised pack to Hans as he did not receive them.</b></p>
8.	<p><b>AOB</b>          World Day of the Family coming up on 25/26 June. As yet no general prayer or material received. If nothing is forthcoming <b>Carolyn/Therese will arrange</b></p>
9	<p><b>Actions</b></p> <ul style="list-style-type: none"> <li>• Tash to advertise for next round of Sacramental program and RCIA. If the Sacramental families are not regular mass attendees that an email invitation to attend/participate be sent to them after 3 months.</li> <li>• Therese to confirm dates with leaders for liturgy of the word</li> <li>• Sindi to open St John XXIII for weekday Masses and liturgy of the word</li> <li>• Fr Manu and/or office to circulate to PPC the draft sign wording for approval</li> <li>• Carolyn to forward copy of the revised welcome pack to Hans</li> <li>• Carolyn/Therese to arrange Day of the Family general prayer if nothing comes in.</li> </ul>
10.	<p><b>Next Meeting: 12 July 2022</b></p>
11.	<p><b>Concluding Prayer led by Fr Manu &amp; Meeting closed.</b></p>