

Minutes

Parish Pastoral Council Meeting

8th February 2022

1.	<p>Welcome: Chairperson – Carolyn Ost</p> <p>Attendance: Fr Manu, Carolyn Ost, Therese Meyers, John Jarrad, Tash Souter, Louella Walker, Shannon Bertram, Alesia Sala</p>
2.	<p>Prayer: Parish Prayer</p>
3.	<p>Apologies: Hanz Woznita, Rosanna Samarzia</p>
4.	<p>Minutes of Last Meeting: Due to minimal attendance at November’s Meeting, there was no meeting held, therefore the October Minutes were not ratified.</p> <p>Minutes of October 2021 Meeting:</p> <p>Accepted as correct: John Jarrad</p> <p>Seconded: Louella Walker</p>
5.	<p>Business Arising from Previous Minutes:</p> <ul style="list-style-type: none"> a) An agenda for November 2021 Meeting was drawn up, but attendance of people present wasn’t enough to conduct a meeting b) Issue of confidentiality of minutes c) Purpose of minutes – should be broad and consist of what was discussed and actions to be taken d) Accept with amendment – forms part of following minute-taking procedure. It is not protocol to amend previous minutes – legal implications
6.	<p>Standing Items:</p>
	<p>6.1 Reports:</p> <ul style="list-style-type: none"> a) Pastoral – Many calls for Baptism. All Saturdays are booked before Easter. Due to COVID mandates, Baptisms are happening outside of Mass. Two parishioners have passed to eternal life, funerals are taking place on Thursday and Friday respectively. Prayer Group – Legion of Mary – has experienced good levels of attendance, however problems with visitation due to COVID limitations. No visiting people at home, unless absolutely necessary on instructions of Archbishop Patrick O’Regan b) Parish Finance Committee – Land sale is progressing, progress is happening - processing through the stages. Discussion about parishioners concerned about the sale of land due to original context of it being a donation, however a high level of consultation took place and a thorough process was undertaken. Action: Remind people – consultation process occurred, everyone had an opportunity to respond. Ask concerned individuals to contact Chairperson of PPC or PFC. c) Liturgy Committee – report tabled. Discussion about St John 23rd being a Polling Booth for State Election on Saturday 19th March. Saturday Mass may start at 6:30pm. 6pm Saturday March 5th designated family Mass - St Francis Xavier school students and staff to participate in Liturgical Ministries. d) St Francis Xavier School – Rosanna an apology report circulated and tabled.

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	<p>e) Gleeson College – Alesia spoke about the beginning of school year, different and unconventional start due to COVID and staggering of year levels, in terms of online and face-to-face learning. Spoke about Opening Liturgy with the theme of Year of Empathy. Alesia to investigate opportunities to share a Mass with St Francis Xavier school, or facilitate a Family Mass for Gleeson College. COVID mandates and restrictions to be observed.</p>
6.2	<p>Correspondence – Two letters received.</p> <p>a) Letter from Domenic Cavuoto – resignation from Parish Pastoral Council Action: Letter of Official Thanks for Service to be written and sent</p> <p>b) Letter from Peter Van De Arend – inquiry and request to change weekday Mass Times Action: Survey to be drawn up and circulated to weekday participants and Sunday morning attendees</p>
6.3	<p>Child Protection No child protection concerns raised or identified. Discussion of Safer Internet Day (February 8th), sharing resources from the community and the possibility of placing a link in the Bulletin.</p>
7.	New Business:
	<p>7.1 Liturgy of Word with Holy Communion Presenter: Fr Manu</p> <p>a) Important to approach people personally. b) Purpose - celebrate Liturgy of Word with Holy Communion, if priest unavailable for Mass. c) Those taking up the ministry gathering every month - important to keep in touch. d) The first four dates have been set and these have been sent out. e) Leaders have been prepared for each of the 6pm, 8am and 10am Mass Sunday Times. Good to know that the diocese was also thinking along these lines.</p>
	<p>7.2 Weekday Mass Times Presenter: Fr Manu</p> <p>Letter from a long-standing parishioner concerned about current weekday Mass times and whether they limit the ability of working parishioners to attend weekday Masses. Following discussion it was decided to survey parishioners – both at weekday Mass services and at weekend services to seek information about viable preferences. Action: Survey to be drawn up by Carolyn seeking information from parishioners.</p>
	<p>7.3 Parish Pastoral Council Priorities 2022 Presenter: Carolyn</p> <p>Importance of the Parish Pastoral Council is to be life-giving, respectful and value past efforts and experiences of parishioners, as well as being attentive to challenges and difficulties. How does/can our work facilitate opportunities for the parish to grow in their faith and holiness to live out their mission in society and the wider community? Discussion ranged around the challenge of maintaining links with families following Baptism and / or the Sacramental Program; the value of education in faith provided by the Jesse Tree during Advent; The need to improve how we Welcome new members into the parish; belief in action – what are our Social Justice / Social Action activities and how we communicate them; young people and youth – how to engage these people; and our liturgical spaces and how they are presented and maintained. Following discussion the PPC priorities for 2022 were identified as:</p> <ol style="list-style-type: none"> 1. Improving the parish Welcome Pack for new parishioners and the Baptism Pack. Agreed that someone from the PPC would always reach out and make contact with anyone who completes a new contact card to welcome them to the parish. 2. Create a Volunteers Pack – aim to re-design the Parish Welcome 3. Parish Social Action/Social Justice – how are these outreach initiatives broadcast or communicated back to the parish? Discussion about focusing a liturgy on the chosen issue/theme to produce a celebration. Taking up an issue supports and builds the spirit to demonstrate a parish lens on social justice 4. Liturgical Space – how is it presented? Be mindful of how it is maintained and composed.

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8.	AOB Item about the Diocesan Assembly to be discussed at next meeting on Tuesday March 8 th	
9.	Summary of Key Points and Actions	
	<p>Action: Any approaches by parishioners concerned re sale of land at St John XXIII to be reminded of consultation process and directed to PFC Chairperson.</p> <p>PPC members</p> <p>Action: An official letter of Thanks for Service to Dom Cavuoto and to Anna Maria for their service to parish over many years to be prepared and sent.</p> <p>Carolyn</p> <p>Action: A survey to be drawn up and circulated to weekday Mass participants and Sunday morning attendees seeking feedback on timing of weekday Masses.</p> <p>Carolyn</p> <p>Action: Baptism and Welcome Packs to be improved/updated. Carolyn & Tash</p> <p>Action: Ideas re how to present some education about Lent to parishioners.</p> <p>All PPC Members</p> <p>Action: Members to look for opportunities and initiatives for parish Social Justice activities.</p> <p>All PPC Members</p>	
10.	Next Meeting: 8th March 2022	
11.	Concluding Prayer: led by Father Manu	Meeting Closed: 8.30pm